



WELCOME BACK WILDCATS

REGISTRATION @ COPELAND:



NEW RCSS Students:

1. Complete online registration
[rcboe.org > Parent Tab > Registration Central]
2. Upload required documents:
 - Proof of residency
 - Photo ID
 - End-of-Year Report Card
 - Social security card
 - Birth certificate
 - Ear, Eye, Dental form
 - Immunization form

RCSS Transfers:

1. Update information in Parent Portal [rcboe.org > Parent Tab > Parent Portal]:
2. Upload required documents:
 - Proof of residency
 - Photo ID
 - 20-21 End-of-Year Report Card

Returning Students:

1. Update information in Parent Portal [rcboe.org > Parent Tab > Parent Portal]:
2. Upload required documents:
 - Proof of residency
 - Photo ID

If you need assistance with online registration or updating information in Parent Portal please call the school. If needed, appointments can be made to come to the school for assistance.

Proof of Residency:

- Current utility bill (electric, gas, water)
- Current lease/rental agreement
- Current property tax notice
- Mortgage statement
- Current home purchase agreement
- Notarized 3rd-person affidavit of residency*